

Beckfoot Trust Graduated Attendance Strategy - Explained

Staged Approach -	Descriptor	Threshold Attendance	Actual Attendance (days)	Whole days absent	Learning hours lost
<p>Celebrate and sustain</p> <p>Your child has high attendance. Well done 😊</p> <p>We recognise and celebrate learners who attend school every day on time. We thank parents for their support and commitment to ensuring high attendance for their child.</p>	Excellent	100%	190	0	0
		99%	188	2	10
	Very Good	98%	186	4	20
	Good	97% (Trust Target for all schools)	184	6	30
		96%	182	8	40
<p>Stage 1 – Pleasant Nudge</p> <p>Your child's attendance has fallen below our Trust target. We will let you know via their planner that we are concerned. Improvements in attendance are expected and will be monitored by form tutors.</p>	Needs to improve	95%	181	9	45
		94%	179	11	55
		93%	177	13	65
<p>Stage 2 - Engage</p> <p>Your child is <u>at risk of being persistently absent</u> from school. This is when attendance falls below 90%. Actions need to be taken to improve attendance quickly. The HODs linked to year groups will support your child and will contact you to discuss reasons for absence and set a target to improve. We can involve external agencies to support.</p>	Identified for action	92%	175	15	75
		91%	173	17	85
<p>Stage 3- Attendance Contract 1</p> <p>Your child is identified as <u>persistently absent</u> from school. You (and your child, where appropriate) will be contacted by a member of the Senior Leadership Team in school to discuss concerns. An attendance contract will be agreed to support improvements in attendance and monitored for 4 weeks. External agencies may be involved to offer support.</p>	Cause for concern	90%	171	19	95
		89%	169	21	105
		88%	167	23	115
		87%	165	25	125
		86%	163	27	135
<p>Stage 4 – Attendance Contract 2</p> <p>Where there is little/no improvement to your child's attendance over the 4 weeks (and no genuine reason for absence) you will be invited to attend an Attendance Panel meeting with the Headteacher (with your child, where appropriate). Support and challenge to improve attendance will be agreed in Contract 2 and an attendance target set. Alongside the contract you will receive a final warning letter detailing actions that will be taken if attendance does not improve. Improvements are monitored for 4 weeks.</p>	Serious cause for concern	85%	162	28	140
		84%	160	30	150
		83%	158	32	160
		82%	156	34	170
		81%	154	36	180
<p>Stage 5 – Referral to Local Authority/Possible Prosecution</p> <p>Where there is little/no improvement in your child's attendance. You will be invited to meet with the LA, Attendance Leader and external agencies to discuss reasons for further absence. Attendance Contract 2 will be reviewed with you and your child (where appropriate).</p> <p>Where action is necessary, we will inform you of referral to the Local Authority for prosecution. The LA will continue to monitor attendance and absence.</p>	Extreme cause for concern	80% and below	152	38	190



Celebrate all improvements in attendance