

Wednesday 21st February 2024

Dear Families,

School routines and expectations

We would like to take this opportunity to welcome all students back from the February half term break - hopefully it has been a restful and relaxing time for families.

As we move into the second half of the academic year, now is a good time to refresh and clarify our daily school routines and expectations.

Students are expected to come to school every day on time, well presented, in full uniform, with all their equipment and ready to learn.

We understand that sometimes problems with uniform can occur - if this is the case, please contact the Head of Year so they can assist your child with borrowing items from the uniform store.

The required uniform is as follows:

- Plain black leather, or leatherette shoes with no visible logos, pattern, or colours - no other footwear is permitted including suede shoes, boots, high heeled shoes, or trainers. Those with accessories attached to laces will be asked to remove them. Students are expected to wear smart shoes.
- Plain black trousers with a button and zip fastening. They should be either a loose or a tailored fit that cover their legs entirely (no flesh should be visible) – they should not be elasticated or have logos or patterns on them.
- A school tie which is fastened to a sensible length (6 stripes showing).
- A plain white, collared shirt that has a fastening top button.
- A school blazer with the logo on.
- Plain blue or black socks that fully cover the ankle.
- A navy blue school jumper is optional. However, it should never be used to replace a blazer.
- A coloured year group badge - worn on the lapel of the blazer. These were given out to students on the first day for free. If a student has lost theirs, replacements cost 20p, and will be available to be purchased by students from our stationery shop.
- Any extreme haircuts or styles, shaved patterns or lines, undercuts or unnatural hair colours are deemed inappropriate. Students are only allowed to have one natural hair colour.

Address: Leaventhorpe Lane, Thornton, Bradford BD13 3BH

Email: office@beckfootthornton.org **Tel:** 01274 881082

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- Only one single set of small studded earrings are permitted in the lobe of the ear. No other piercings are permitted.
- No other jewellery besides a wristwatch is permitted.
- Make-up - including fake tan, false eyelashes or acrylic, gel or nail varnish is not permitted.

Thank you in advance for supporting our expectations.

Equipment

Students have been given equipment packs which include a highlighter, a mini whiteboard, a mini whiteboard pen, a mini whiteboard rubber, a glue stick, a knowledge organiser and a wallet to keep them in. All other equipment (see below) needs to be provided by families.

- Blue or Black Pen
- Ruler
- Rubber
- Pencil
- Pencil Sharpener
- Red and Green Pen
- Calculator

We are aware that families may find it difficult to get to stationery shops or supermarkets to purchase replacements, so we have created an onsite equipment shop that is open each day at 8.00 - 8.15am and at break time. All basic items are available to buy with cash, at the cheapest rate possible.

School will replace glue sticks, highlighters and whiteboard pens up to 3 times per year - students just need to bring their used item to reception at the times indicated. If you need to replace the whole equipment pack, they can be purchased on Parent Pay for £3 and can be collected from reception.

Punctuality

Students must be in school by 8.15am, at the very latest, every day. Once our clock says 8.20am a child is late to school and will be issued with a 30-minute detention after school that day. If a child is late to school three or more times in a week, they will be issued with a 60-minute detention. Students who are persistently late, without a valid reason, may be placed in isolation.

At each lesson changeover, students are given 5 minutes to get to their next lesson. If they arrive after this, they are given a 2B ten-minute break detention for the next day.

Classroom Expectations

We are committed to providing a remarkable learning environment in which all students 'enjoy, learn and succeed'. Good behaviour underpins success and through clear and regularly communicated expectations students know and understand what good behaviour looks like.

Routines are the same in every classroom. Students are greeted at the door, expected to take their seats quickly and place their equipment packs on the desk (including planners and knowledge organisers). The start of each lesson is in deep focus - where students complete revision or retrieval activities in silence - so that the register can be taken promptly. All students are expected to engage in and take responsibility for their own learning. The behaviour system is used effectively to manage and reduce low level disruption to ensure every student can learn. The classroom interventions are shown in the table below:

Classroom Interventions



<p>1st - Low level disruption - Issue verbal warning</p>	<p>Provide a clear warning using the student's name, whilst making eye contact.</p>
<p>2nd - Low level disruption - Take planner</p>	<p>Inform the student that this is their second warning and place their planner on your desk.</p>
<p>3rd - Low level disruption - Issue a 2B</p>	<p>Tell the student that they have reached a 2B. At the end of the lesson, record a 10-minute break detention (with yourself) in their planner.</p>
<p>4th - Low level disruption - Departmental removal & issue 3B</p>	<p>Remove the student to the faculty removal room. Record a 3B in their planner to trigger a 30 minute whole-school detention the following day.</p>
<p>5th - Low level disruption in the faculty removal room - Remove to isolation & issue 4B</p>	<p>Request support and to remove the student to isolation. This will trigger a 4B 60-minute detention for the next day. This will replace the teacher's 3B.</p>
<p>Any serious incidents</p>	<p>Request support for an immediate removal. The incident will be investigated, an appropriate sanction put in place and communicated to parents.</p>

Social time / corridor expectations

We expect students to act in a sensible and respectful manner whether they are inside or outside of a classroom. To keep everyone safe, we have a clearly signposted one way system which we expect students to navigate in a calm and orderly manner. At the start of the school day and at the end of break / lunch time students are expected to use the correct colour coded door to enter the main school building. At social times students are allowed to access the canteen or their year group designated section of the playground - students in other areas will be issued with the relevant 2B or 3B code.

Students are expected to stop when asked to do so by a member of staff. We ask that students are polite and respectful - showing a positive response - not answering back, arguing, interrupting or walking away when being spoken to by staff. A 3B detention will be issued for a lack of positive response and a 4B detention will be issued for walking away from staff.

Detentions

The school has 4 types of detentions:

Type	Duration	When
2B	10 minutes	Break or Lunchtime - set by the teacher
3B Late	30 minutes	After school - the same day Mon - Thu: 3.00 - 3.30 Fri: 2.30 - 3.00
3B	30 minutes	After school - the following day Mon - Thu: 3.00 - 3.30 Fri: 2.30 - 3.00
4B	60 minutes	After school - the following day Mon - Thu: 3.00 - 4.00 Fri: 2.30 - 3.30

If a student does not attend their scheduled detention, it will be upscaled to the next detention on the following school day. If a student is absent when they have a detention it will be moved to the next day they are in school. Students who miss a 4B 60-minute detention will be upscaled to a full day in isolation on the next school day. Isolation finishes at 4pm (3.30pm on Friday).

The school is legally allowed to issue these sanctions in accordance with the behaviour procedures and protocols and does not require permission from a parent to issue the sanction. If a child refuses to attend, or parent refuses to permit their child to attend the detention, the school deem this as a 'failure to attend' and will continue to follow the procedures and protocols accordingly. In these circumstances, the sanctions will be increased to the next level.

Rewards

Students are given positive points to recognise their individual achievements. Points are added together to achieve the different reward levels – these are currently under review so that children have more opportunities to be rewarded for their efforts.

Each level includes a badge and postcard home as a minimum. Bespoke reward events will be arranged once students reach the gold level or higher. Events could include (but are not limited to) sporting activities, film events, pizza lunch, access to the ice cream van and lots more.

You will be aware from my weekly newsletter that we will be starting a listening project this half term with our students about our local behaviour protocol, which is being reviewed this term along with our home school agreement. We would also like families to be involved too. If you are interested in being spoken to about this review and would be able to volunteer some time to have a phone conversation with a member of staff about our behaviour protocol, please email office@beckfootthornton.org making the subject of the email “listening project” with your name and details of your child at our school (name and year group) and someone will be in touch in the next few weeks.

I hope you find this information useful in understanding our expectations and corresponding sanctions and rewards. If you require any further clarification, please contact your child's Head of Year who will be able to assist you further.

Yours sincerely



Mrs S Trusselle

Headteacher