

Thursday 12th March 2026

Dear Families,

Over the past few school weeks, we have been making some slight changes to our routines following feedback from students and families. We have been making a few gentle adjustments to our daily routines to ensure every child begins each lesson feeling calm, supported, and ready to learn.

We want to explain these updates clearly, so you know how they help our students and how they connect to the Learning Habits we are encouraging across school.

Access to support

Students are now able to access the following support before school (8:00-8:15am), break and lunch time – safeguarding, SEND, uniform, equipment & medical support.

This is in addition to the Head of Year and pastoral staff being out before school, during break and during lunch time, as well as teaching staff being out the last 10 mins of break and lunch time to offer support.

Line up

At the start of the day and after break and lunch, students spend a short time lining up with their class. Lining up is something we all have to do at various points in our life, whether it be at the supermarket or to get a bus. This simple routine also helps students move from a busy social time into a calm, focused approach. The purpose of line ups is:

- Supports students moving from unstructured social times into a focused mindset so that they are ready to **learn** when they get to lesson
- Supports calm movement around the corridors so that the noise and busyness of our large school do not impact on **learning**
- Allows the safe movement of students to lessons so that they can be **successful** – this is particularly the case for our most vulnerable students
- Reinforces and reminds about our learning habits and allows any key messages to be delivered
- Promotes our kind and consistent expectations for all

Teachers wear Hi-Viz jackets and stand at the front of the lines where students are expected to stand – this means no student does not know where they are going. A consistent signal is given to all and students are expected to get into lines and stop talking so that they can hear the member of staff leading the line up. Students are then walked calmly to their lesson allowing a prompt start to **learning**.

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Assemblies this week

In assemblies, I have reminded students about all the support available to them and when it can be accessed. From next week, everything will be in one place—our new **Student Support Room** (the old PE office). This includes:

- Safeguarding Team – 8:00–8:15am, break, lunch
- SEND Team – 8:00–8:15am, break, lunch
- Uniform loans – 8:00–8:15am, break, lunch
- Equipment shop – 8:00–8:15am, break
- Lost timetables – 8:00–8:15am, break, lunch
- Staff available to speak to – 8:00–8:15am, break, lunch

This means students can stay in lessons and focus on learning without needing to leave class to get help. Being in lessons consistently is key to every child's success.

Concerns / Complaints

We are always here to listen and work with you.

If you ever have a concern about something that has happened in school, please email:

office@beckfootthornton.org with a brief description of the situation. This means we can ensure it gets to the right person.

While AI tools (such as ChatGPT) can be helpful in many areas, they sometimes give incorrect information about school processes or information about who to contact. To support families, we have a helpful Department for Education and Ofsted guide on our website that explains what to do if you have a concern. Raising Concerns or a Complaint – Beckfoot Thornton – Parents Guide to School Complaints.

You can also visit our weekly drop in, held every Monday from 1:30–2:30pm. No appointment is needed, and families are seen individually. If there is ever a week when the drop in cannot take place, details will be in the weekly bulletin.

We genuinely want to work together to get things right—please let us know how we can help.

Working Together

These changes reflect the thoughtful feedback we have received from families and students. We are committed to continue to improve the way we support young people and building consistent routines that help every child succeed.

If you have any questions, please do not hesitate to get in touch.

Yours sincerely

A handwritten signature in black ink, appearing to be 'D. Trusselle', written in a cursive style.

Mrs S Trusselle

Headteacher

Beckfoot Thornton