

### Punctuality Matters: Understanding L and U Codes

Being on time to school every day helps students settle quickly, start learning straight away, and feel part of their class.

There are 2 types of late marks:

#### **L Code – Late before registers close**

We expect our students to arrive on the school site by 8:15am, so that they are ready to start the day. Students who arrive between 8:21am and 8:49am receive an L mark (late before registers close).

- Late marks are given when a student arrives late **but before the register closes at 8:50am**
- They count as **present**, but still mean **lost learning time**
- Frequent L codes can quickly add up and impact progress

#### **U Code – Late (when students arrive after registers close at 8:50am)**

- U codes are given when a student arrives **after the register has closed**
- They count as an **unauthorised absence for the whole session** (morning or afternoon)

This means:

- Arriving from 8:50am is recorded as **half a day absent**
- U codes significantly reduce overall attendance
- They can contribute to legal thresholds for unauthorised absence

#### **Why does it matter?**

Punctuality matters because even small amounts of lost time quickly add up and affect learning and confidence. Students who arrive late often miss key instructions, making it harder to keep up. While an L code means present but late, repeated lateness still impacts progress. A U code counts as an unauthorised absence, reducing attendance and potentially leading to further action.

We know mornings don't always go to plan. If your child is finding punctuality difficult, please get in touch with the Attendance Team. We will work with you to find solutions.

### Important Dates this Cycle

**Thursday 30th April – Year 8 Parents' Evening**

#### How best to communicate with school

- **Email [office@beckfootthornton.org](mailto:office@beckfootthornton.org) – this is monitored throughout the school day**
- **Calling us – please be aware that we have a small reception team, and staff will not always be able to speak to you during the school day**
- **Drop in – you can come to our weekly drop in to speak to the headteacher or a member of the leadership team**
  - **Parents Evenings**

**Please do not email individual members of staff as they may not be in school that day or have access to emails. If you cannot get through on the phone, please email and let us know: [office@beckfootthornton.org](mailto:office@beckfootthornton.org)**

### Things to look forward to next week

<b>Mon 27/04</b>	<ul style="list-style-type: none"> <li>• Key Stage 3 Bank of England visit</li> <li>• Headteacher drop-in session– 1.30-2.30pm</li> <li>• Warhammer Club</li> </ul>
<b>Tues 28/04</b>	<ul style="list-style-type: none"> <li>• Year 11 Photography exam</li> <li>• Chess Club</li> <li>• 'Matilda' rehearsals</li> <li>• Y7-10 Girls Netball – after school</li> <li>• Y7, 8 and 9 Girls Rugby – after school</li> <li>• Y7-10 Rounders – after school</li> <li>• Y7-9 Rugby – after school</li> </ul>
<b>Wed 29/04</b>	<ul style="list-style-type: none"> <li>• Year 11 Photography exam</li> <li>• Year 7 'Stop the Bleed' training</li> <li>• Gaming Club</li> <li>• Y7-10 Badminton – after school</li> <li>• Y7 Boys Football – after school</li> </ul>
<b>Thurs 30/04</b>	<ul style="list-style-type: none"> <li>• Year 11 Art exam</li> <li>• LGBTQ+ Club</li> <li>• Y7 &amp; 8 Rugby – after school</li> </ul>
<b>Fri 01/05</b>	<ul style="list-style-type: none"> <li>• Year 11 Art exam</li> <li>• 27 students going for a tour of Bradford City Stadium</li> <li>• Y7-9 Kick About Football – after school</li> </ul>